

THE HERB SOCIETY OF AMERICA, INC.
NATIONAL HERB GARDEN COMMITTEE
Approved January 2007, Amended June 2014

The purpose of the National Herb Garden committee is to utilize the National Herb Garden as a vehicle to support the educational mission of The Society. The executive director serves as the liaison between The Herb Society of America, the botany and horticulture chairperson, and the National Herb Garden curator.

The National Herb Garden committee shall include one member each from Delaware Valley Unit, North Carolina Unit, Pennsylvania Heartland Unit, Philadelphia Unit, Potomac Unit, Tidewater Unit, Virginia Commonwealth Unit, and one member at large from both the Mid-Atlantic and Southeast Districts. The committee chair shall annually extend invitations to the Colonial Triangle of Virginia, the Roanoke Valley, and the Shenandoah Units for representation on the committee.

HSA supports, as finances permit, the garden intern and garden projects from donations and endowed funds held by The Society.

All contributions to the National Herb Garden should be sent to HSA headquarters. It is the policy of the U.S. National Arboretum in agreement with HSA that all donations to the National Herb Garden be monetary only.

HSA Executive Director acknowledges (in writing) and records all contributions sent through HSA headquarters

Committee expenditures of HSA funds greater than \$100 requires board approval.

Responsibilities:

- Report to the botany and horticulture chair.
- Communicate with HSA Executive Director
- Submit a written report at least one month before each board meeting and the annual meeting.
- Consult, suggest, advise (on request), and cooperate with the curator of the National Herb Garden and the director of the National Arboretum, keeping in mind that the curator is an employee of the U.S. Department of Agriculture and answers to the director of the National Arboretum.
- Meet with the curator and the director when necessary, and visit the garden periodically.