



# The Herb Society of America

## Board Candidate Application Form

*This application is for the position of:*

- |  |  |
|--|--|
| <input type="checkbox"/> Vice President            | <input type="checkbox"/> Secretary                   |
| <input type="checkbox"/> Treasurer / Finance Chair | <input type="checkbox"/> Botany & Horticulture Chair |
| <input type="checkbox"/> Development Chair         | <input type="checkbox"/> Education Chair             |
| <input type="checkbox"/> Membership Chair          | <input type="checkbox"/> Membership Delegate         |
| <input type="checkbox"/> Publications Chair        |  |

**A significant portion of board work is conducted electronically. All applicants must have active email accounts and be comfortable using standard computer programs (e.g. word processing, spreadsheets) and accessing the Internet, etc.**

**Applicants must be able to participate at all board meetings whether the meetings are electronic or in person as well as occasional electronic committee meetings. Board meeting duration varies from two to three days.**

**Please complete the application in its entirety.**

Name \_\_\_\_\_

HSA Affiliation \_\_\_\_\_ District \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Phone(s) Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

E-Mail address \_\_\_\_\_

**Please check the skills and qualifications that you would bring to the board.**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Leadership                 | <input type="checkbox"/> Strategic Planning              | <input type="checkbox"/> Interpersonal Skills           |
| <input type="checkbox"/> Botany & Horticulture      | <input type="checkbox"/> Educational Programming         | <input type="checkbox"/> Event & Meeting Planning       |
| <input type="checkbox"/> Fundraising                | <input type="checkbox"/> Grant Writing                   | <input type="checkbox"/> Public Relations / Marketing   |
| <input type="checkbox"/> Accounting & Finance       | <input type="checkbox"/> Financial Planning / Investment | <input type="checkbox"/> Writing / Editing / Publishing |
| <input type="checkbox"/> Advanced Computer Skills   | <input type="checkbox"/> Website development/management  |   |
| <input type="checkbox"/> Others (Please list) _____ |  |   |

**On a separate page:**

1. Write a short biographic sketch or provide a résumé including details on your skills and qualifications as well as affiliations with other organizations.

2. Prepare a brief statement describing the specific goals that you wish to accomplish during your term of office.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Version 05/2012