



2019 Community Outreach Grant

The Herb Society of Nashville

Unit of the Herb Society of America

www.HerbSocietyNashville.org

Herb Society of Nashville's Mission

The Herb Society of Nashville is a non-profit, working organization dedicated to promoting the knowledge, use, and delight of herbs through educational programs, research and sharing the experience of its members with the community.

Applicants

Grant applicants may include schools, communities, care facilities, not-for-profit organizations, and any other entity that supports the HSN mission in the Middle Tennessee area. Prior applicants and recipients of HSN grants may apply for the 2019 grant.

Grant Dollar Amount

The maximum amount available for the 2019 grant is \$5000, which may be awarded to one applicant or may be divided among several at the discretion of the selection committee.

Grant Proposals

Applicants should read and review the HSN mission statement and write a proposal of a project that embodies our mission. Please include the following information:

1. Scope of the project and how it supports the HSN mission statement
2. Impact of the project – What impact will the project have on the community? How many people will it help? How long in time will the project and its impact last?
3. Names & contact information of two people who will be responsible for the project and followup of the project
4. Methodology: How do you plan to complete the project? Where the work will be done? What facilities and equipment are available?
5. Project time line: Include dates and milestones of the proposed project.
6. Budget: Prepare a detailed list of all anticipated costs.

Deadline & Dates

- Application proposals must be received on or before February 1, 2019. The application must be submitted in electronic form (typed NOT handwritten) via e-mail to herbsocietyofnashville@gmail.com
- Announcement of any grant recipient(s) will be made by March 1, 2019.
- Chosen applicants will be required to sign a Grant Acceptance Form prior to the award of the grant money. Grantees must agree to submit a progress report by October 15, 2019 as well as interim milestone reports to the grant committee.
- Chosen applicants agree to allow HSN to publicize their project details on our website and in any appropriate media.

Required Report Data

- Before and after photos of project space, people, etc.
- Details of how the project was started and developed, people involved, impact to date.
- How the money was used (identify items in original plan).